

Single Member Cabinet Decision

**Executive
Forward Plan
Reference****E2913****Keynsham Conservation Area Appraisal, boundary
extension and Management Plan**

Decision makers	Cllr Liz Richardson, Cabinet Member for Homes and Planning Cllr Tim Warren, Leader of the Council
The Issue	<p>Conservation area appraisals and management plans provide the justification for conservation areas by defining the special architectural and historic interest that warranted their designation and strategies for their enhancement. They also provide an opportunity to inform and involve local communities in maintaining and enhancing the character that gives conservation areas their distinctiveness.</p> <p>The key issues include:</p> <ul style="list-style-type: none">• An assessment of the special interest• A description of the architectural qualities• Boundary review and extensions• Opportunities for enhancement• Recommended management proposals• A record of community involvement• An explanation of the planning policy context• References for policy and guidance
Decision Date	21 November 2016
The decision	The Cabinet Members agree that Keynsham Conservation Area Appraisal & Keynsham Conservation Area Management Plan should be formally adopted by the Council.
Rationale for decision	An assessment of the special interest and a description of the architectural qualities; identify opportunities for enhancement; recommend management proposals; review and propose boundary extension; amalgamation of the two, existing Conservation Areas; explanation of the planning policy context.
Financial and budget implications	The Keynsham Conservation Area Appraisal and Management Plan have been undertaken in collaboration with a heritage consultant and funded by the Council. There will be small costs incurred following the decision and adoption relating to minor administrative tasks including the advertising of the changes to the Conservation Area boundary.
Issues considered (these are covered in more detail in the report)	Social Inclusion; Customer Focus; Sustainability; Human Resources; Property; Equality (age, race, disability, religion/belief, gender, sexual orientation); Human Rights; Corporate; Health & Safety; Impact on Staff; Other Legal Considerations

Consultation undertaken	Ward Councillor; Cabinet colleagues; Town Council; Staff; Other B&NES Services; Service Users; Local Residents; Community Interest Groups; Stakeholders/Partners; Other Public Sector Bodies; Section 151 Finance Officer; Monitoring Officer
How consultation was carried out	Consultation comprised: display and questionnaire in Keynsham Library; notification in local press, Council website (which included copies of the appraisal and management plan and questionnaire; cross service, collaborative drop-in public event with Highways, Planning Policy and Regeneration held in Keynsham for local community; hard copies of the Appraisal, Management Plan and questionnaire made available in Library and Town Council offices; further, specific public meeting event including a presentation held in the Civic Centre. The draft documents were considered and commented on as part of the public consultation process and were amended as required.
Other options considered	None.
Declaration of interest by Cabinet Member(s) for decision, including any dispensation granted:	<i>The nature of interest and whether interest is a disclosable pecuniary interest or an-other interest, including any conflict of interest, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests). Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of their staff before taking the decision.</i>
Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	

Signatures of Decision Makers	
Date of Signature	

Subject to Call-in until 5 Working days have elapsed following publication of the decision